

NORTH 24 PARGANAS
DISTRICT PRIMARY SCHOOL COUNCIL
97/97A, K.N.C. ROAD, BARASAT, KOLKATA- 700 124

Employment Notice

Application is, hereby, invited from Indian national only for recruitment of staffs for filling up several vacancies as given below.

Serial no.	Name Of Posts	Total No. Of Posts	CATEGORIES				
			UR	SC	ST	OBC-A	OBC-B
1.	Lower Division Clerk	16	09	03	01	02	01
2.	Clerk Cum Typist	02	01	01	00	00	00
3.	Typist	01	01	00	00	00	00

Before submitting the Application Form, the candidate must satisfy himself/herself that he/she possesses the eligibility conditions as laid down to avoid rejection of candidature. Academic qualifications and caste certificates obtained and/or claimed after submission of Application Form shall not be considered.

Age Limits : Has completed the age of 18 years and has not completed the age of 37 years as on 01.01.2011. However upper age limit is relaxable by 5 years for SC and ST candidates of West Bengal, 3 years for OBC candidates of West Bengal as on 01.01.2011. SC, ST and OBC candidate **NOT** belonging to the State Of West Bengal shall be treated as unreserved candidate.

Essential Qualifications : Candidates must be passed Madhyamik/ Secondary or equivalent or erstwhile Higher Secondary (XI Class) Examination from recognized Boards/Councils. Further, the Government shall have the power to decide the equivalence of qualification referred to above and its decision thereon shall be final. No additional advantage will be given for higher academic qualification for the purpose of recruitment. Candidate must be able to read, write and speak Bengali language. English/Bengali typing with a minimum speed of 30 words per minute is essential for the post of Clerk-Cum-Typist and Typist.

Desirable Qualifications: Proven proficiency in computer operations on latest Software and different packages suitable for office management.

Application Fee: Application processing fee of **Rs.200.00** for Unreserved candidates and **Rs.100.00** for all other Reserved Category candidates is to be paid along with completed application by Demand Draft payable to “ **NORTH 24 PARGANAS DISTRICT PRIMARY SCHOOL COUNCIL**”, payable at **State Bank Of India, Service Branch, Kolkata. Application without application processing fee will not be entertained.**

Application Procedure : The completed Application Form affixing most recent photograph of the candidate is to be submitted to “**THE CHAIRMAN NORTH 24 PARGANAS DISTRICT PRIMARY SCHOOL COUNCIL** ” , **97/97A, K.N.C. Road, Barasat, Kolkata- 700 124 by Registered Post/Speed Post only.** Application cannot be submitted personally or by messenger. Candidates must **NOT** attach any other documents with filled in application form. The Council will not be responsible for any application lost in transit. Application downloaded from designated website, i.e; www.wbbpe.org and www.wbsed.gov.in only will be accepted. Application printed or photocopied or designed elsewhere will be rejected without any notice to applicant.

Any candidate may apply for three different posts. However, he/she must apply in three different application forms with three separate application processing fee. In such case, the candidates will be allowed to appear in recruitment process of only one post of his/her choice. In this case, the Demand drafts for other two posts shall **NOT** be refunded under any circumstances.

Last Date and Time of Receiving Application : Application along with applicable Application Processing fees must reach the office of the Council by **28th March ,2011 by 17.30 Hours.** Application received thereafter will not be accepted.

Candidates must note that incomplete and/or faulty application will be rejected without any information to the candidate. Canvassing for job in any form shall be lead to cancellation of candidature. In such cases, the application fee will not be refunded under any circumstance.

Date : 28.02.2011

Sd/- Chairman

Place: Barasat

North 24 parganas
District Primary School Council

APPLICATION FOR STAFF RECRUITMENT

To,
The Chairman
DISTRICT PRIMARY SCHOOL COUNCIL
NORTH 24 PARGANAS
97/97A, K.N.C. Road, Kolkata- 700124

1. NAME OF THE POST APPLIED (IN BLOCK LETTERS)	
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9. PHOTOGRAPH
Recent Passport Size Photograph

2. FULL NAME OF THE APPLICANT (IN BLOCK LETTERS)

3. FATHER'S /SPOUNSES/GURDIAN'S NAME OF THE CANDIDATE (IN BLOCK LETTERS)

4. DATE OF BIRTH		
DATE	MONTH	YEAR
<input style="width: 20px; height: 20px;" type="text"/> <input style="width: 20px; height: 20px;" type="text"/>	<input style="width: 20px; height: 20px;" type="text"/> <input style="width: 20px; height: 20px;" type="text"/>	<input style="width: 20px; height: 20px;" type="text"/> <input style="width: 20px; height: 20px;" type="text"/> <input style="width: 20px; height: 20px;" type="text"/>

5. GENDER	
MALE	<input type="radio"/>
FEMALE	<input type="radio"/>

6. CATEGORY					
GEN	<input type="radio"/>	ST	<input type="radio"/>	SC	<input type="radio"/>
OBC A	<input type="radio"/>	OBC B	<input type="radio"/>		

Signature of the Candidate

7. ADDRESS FOR COMMUNICATIONS		
Pin code		Phone Number

8. PARMANENT ADDRESS		
Pin code		Phone Number

9.DETAILED REGARDING THE ACADEMIC QUALIFICATIONS OF CANDIDATE:						
Examination Passed	Year	Board/Council/University	Medium Of Learning	Full Marks	Marks Obtained	% OF Marks

10.PROFESSIONAL QUALIFICATIONS:			
Degree/Diploma etc.	Year of Passing	Institution/Board/Council/University	Brief outline of the Courses

11.Work Experience (Most Recent First):				
Organisation	From(Date)	To (Date)	Designation/Post held	Job Responsibility

12.Whether working in Primary Education System in West Bengal:	YES <input type="radio"/>	NO <input type="radio"/>
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13. Details of Demand Draft.

1

DD No..... Date..... Amount.....

Issuing Bank.....

Branch Name.....

DECLARATION

I Sri / Smtdo hereby declare that I have carefully read the instructions. That all the statements made and information provided in this Application Form are true and correct. In the event of any of the information/statement Being found to be false or incorrect or any ineligibility being detected before or after the selection/recommendation is made my candidature/selection is Liable to be cancelled and appropriate Legal action be initiated against me either by this Primary School Council or by any other competent authority.

Date. _____

Place. _____

Signature of the candidate in full

For Office Use Only

Applicant must not write anything here.
